

AGENDA

FREEHOLD BOROUGH HOUSING AUTHORITY

Administrative Office

107 Throckmorton Street

Freehold, NJ 07728

June 7, 2017 at 5:00 p.m. – Regular Meeting

NEW JERSEY OPEN PUBLIC MEETING ACT NOTICE

As required by NJSA 10:4-6 et.seq. known as the Open Public Meetings Act, adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing an Annual Notice dated December 7, 2016 setting forth the date, time and place of this meeting. Said notice was published in the local newspapers of record and posted on the Authority's website.

ROLL CALL

APPROVAL OF MINUTES for December 7, 2016, April 5, 2017 and May 10, 2017

ATTORNEY REPORT

EXECUTIVE DIRECTOR REPORT

RESOLUTIONS dated for approvable at the June 7, 2017 meeting

676-17 Resolution for Approval of the Payment of Invoices dated June 7, 2017

TENANT ISSUES

PUBLIC COMMENTS

ADJOURNMENT

NEXT MEETING DATE: Wednesday, August 2, 2017

**MINUTES OF THE
FREEHOLD BOROUGH HOUSING AUTHORITY
June 7, 2017**

Executive Director Joseph M. Billy called the meeting to order at 5:00 p.m. in the Administrative Office of the Freehold Borough Housing Authority. The following Commissioners were present: Chairman Reginald Sims, Commissioner William Cannon, Commissioner Lazaro Cardenas , Commissioner Stella Mayes and Commissioner Veronica Masi. Also present were Joseph M. Billy, Jr., Executive Director, Ms. Lourdes Lucas, Attorney and Sharon Whetzler.

Commissioners that were absent: none
Also absent: none

Executive Director Joseph M. Billy read the Open Public Meetings Act Notice, "Adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing a Notice dated December 7, 2016, setting forth the date, time and place of this meeting. Said notice was published in the local newspaper for circulation and posted on the Authority's website.

THE MINUTES OF THE December 7, 2016 MEETING: Commissioner Cardenas motioned and seconded by Commissioner Mayes to approve the Minutes. The roll call was unanimous and the minutes were approved.

THE MINUTES OF THE APRIL 5, 2017 MEETING: Commissioner Cannon motioned and seconded by Commissioner Cardenas to approve the Minutes. The roll call was unanimous and the minutes were approved.

THE MINUTES OF THE MAY 10, 2017 MEETING: Commissioner Cardenas motioned and seconded by Commissioner Mayes to approve the Minutes. The roll call was unanimous and the minutes were approved.

ATTORNEY REPORT: Ms. Lucas reported a Notice to Quit shall be sent to a resident (#115-8) of the family units regarding non-payment of rent.

Ms. Lucas reported a Notice to Cease shall be sent to a resident (#119-3) of the family units regarding banning a guest from the apartment unit.

Ms. Lucas reported she continues to work with Verizon in preparing an Agreement regarding some proposed changes concerning the replacement of older copper lines

in the senior building. Ms. Lucas informed the Board that the original contract states that should the individual equipment need to be relocated, either the Housing Authority or the tenant would be responsible for the cost.

REPORT OF THE EXECUTIVE DIRECTOR:

At this time, Mr. Billy, Executive Director reported on the following topics:

Mr. Billy reported to the Board that the Housing Authority has leased up four vacant units leaving two units available.

Mr. Billy reported that President Trump has signed the Continuing Resolution of funding until September 30, 2017 for Federal funding. Once again Mr. Billy reported that HUD programs were cut \$7 billion; subsidies are at 85%, Capital Fund Program is at 90% and the Community Development Grant was cut out all together.

Mr. Billy reported that a Pre-Bid meeting was held on May 31, 2017 regarding the Sewer Line & Sidewalk Replacement work at the family site location. Mr. Billy advised the Board that only one contractor was in attendance for that meeting. Bids will be accepted on June 14, 2017 at 11:00 a.m. Aparri Engineering has received approval from the Borough Water Department in allowing the new sewer line replacement to be 6" in diameter compared to the current 4". There is also a \$5,000 allowance in the bidding process for police present (traffic control) during the time when the property sewer line will be connected to the street main connection.

Mr. Billy reported that the Housing Authority has placed butterfly bushes at the flag pole, ordered a customize bench and a plaque for a dedication of service regarding former Chairperson Susan Sweetman.

RESOLUTION #676-17: Commissioner Cardenas motioned and seconded by Commissioner Cannon to approve the list of bills presented for payment dated June 7, 2017. The roll call was unanimous. The bills were approved for payment.

TENANT ISSUES: None at this time.

COMMISSIONER COMMENTS: None at this time.

PUBLIC COMMENTS: None at this time.

There being no further business before the Board, Commissioner Masi motioned and seconded by Commissioner Cardenas to adjourn. The motion passed by unanimous voice vote and the meeting was adjourned at 5:30 p.m.

Respectfully submitted,
Joseph M. Billy, Jr., Executive Director