

AGENDA

FREEHOLD BOROUGH HOUSING AUTHORITY

Administrative Office

107 Throckmorton Street

Freehold, NJ 07728

January 9, 2019 at 5:00 p.m. – Regular Meeting

NEW JERSEY OPEN PUBLIC MEETING ACT NOTICE

As required by NJSA 10:4-6 et.seq. known as the Open Public Meetings Act, adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing an Annual Notice dated December 12, 2018 setting forth the date, time and place of this meeting. Said notice was published in the local newspapers of record and posted on the Authority's website.

ROLL CALL

ELECTION OF OFFICERS

APPROVAL OF MINUTES for December 5, 2018

ATTORNEY REPORT

EXECUTIVE DIRECTOR REPORT

RESOLUTIONS dated for approvable at the January 9, 2019 meeting:

713-19 Resolution for the Approval of the Payment of Invoices dated 1-9-2019

714-19 Resolution awarding Fee Accountant Services

715-19 Resolution awarding Legal Services

716-19 Resolution awarding 2018 Auditing Services

717-19 Resolution awarding 2 year contract for Exterminating Services

718-19 Resolution awarding Architect/Engineering Services

TENANT ISSUES

PUBLIC COMMENTS

ADJOURNMENT

NEXT MEETING DATE: Wednesday, February 6, 2019

**MINUTES OF THE
FREEHOLD BOROUGH HOUSING AUTHORITY
December 5, 2018**

Vice-Chairman William Cannon called the meeting to order at 5:00 p.m. in the Administrative Office of the Freehold Borough Housing Authority. The following Commissioners were present: Commissioner William Cannon, Commissioner Ruthann Broxmeyer, Commissioner Erika Woods and Commissioner Stella Mayes (via tele-communication). Also, present were Executive Director Joseph M. Billy, Attorney Peter C. Lucas (via tele-communication), and Sharon Whetzler.

Commissioners that were excused: None

Vice-Chairman Cannon read the Open Public Meetings Act Notice, "Adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing a Notice dated December 6, 2017, setting forth the date, time and place of this meeting. Said notice was published in the local newspaper for circulation and posted on the Authority's website.

THE MINUTES OF THE November 7, 2018 MEETING: Commissioner Broxmeyer motioned and seconded by Commissioner Mayes to approve the Minutes. The roll call was unanimous and the minutes were approved.

ATTORNEY REPORT: Mr. Lucas reported that his office prepared court documents to be filed in the Monmouth County Courts regarding non-payment of rent for 3 family residents. Mr. Lucas stated that the 3 family cases will be heard on Friday, December 14, 2018.

REPORT OF THE EXECUTIVE DIRECTOR:

At this time, Mr. Billy, Executive Director reported on the following topics:

Mr. Billy reported that the State has returned the 2019 Budget for its final approvable with no changes.

Mr. Billy reported that the Board members received in their package an updated Treasurer report and Vacancy report as of October 31, 2018. Mr. Billy reported that the Housing Authority finance remain healthy as reported in their package.

Mr. Billy reported that the Housing Authority has 1 vacant unit at the senior location and 2 vacant units at the family site effective November 15, 2018. The Housing Authority continues to notify and interview potential applicants for its vacant units and is accepting applications for seniors 62 years of age and older, and families that would qualify for a 3-bedroom unit.

Mr. Billy asked if there were any questions pertaining to the Housing Authority's bill list.

Mr. Billy reported that he has sent a letter to Mayor Higgins inquiring about a replacement for now deceased Commissioner Reginald Sims.

Mr. Billy reported that the Annual Breakfast will be held on Sunday, January 20, 2019 at 10:30 at the American Hotel.

RESOLUTION #709-18: Commissioner Woods motioned and seconded by Commissioner Broxmeyer to approve the list of bills presented for payment dated December 5, 2018. The roll call was unanimous. The bills were approved for payment.

RESOLUTION #710-18: Commissioner Woods motioned and seconded by Commissioner Broxmeyer to approve the calendar regarding 2019 Board Meeting schedule. The roll call was unanimous.

RESOLUTION #711-18: Commissioner Woods motioned and seconded by Commissioner Broxmeyer to approved the final adoption of the 2019 Budget to the State for their review and approvable. The roll call was unanimous.

RESOLUTION 712-18: Commissioner Woods motioned and seconded by Commissioner Broxmeyer to appoint Ms. Sharon Whetzler as the 2019 Fund Commissioner to the Joint Insurance Fund. The roll call was unanimous.

TENANT ISSUES: None at this time.

PUBLIC COMMENTS: None at this time.

There being no further business before the Board, Commissioner Mayes motioned and seconded by Commissioner Broxmeyer to adjourn. The motion passed by unanimous voice vote and the meeting was adjourned at 5:25 p.m.

Respectfully submitted,
Joseph M. Billy, Jr., Executive Director