

# AGENDA

## FREEHOLD BOROUGH HOUSING AUTHORITY

Administrative Office

107 Throckmorton Street

Freehold, NJ 07728

August 7, 2019 at 5:00 p.m. – Regular Meeting

### NEW JERSEY OPEN PUBLIC MEETING ACT NOTICE

As required by NJSA 10:4-6 et.seq. known as the Open Public Meetings Act, adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing an Annual Notice dated December 12, 2018 setting forth the date, time and place of this meeting. Said notice was published in the local newspapers of record and posted on the Authority's website.

ROLL CALL

APPROVAL OF MINUTES for June 5, 2019

ATTORNEY REPORT

EXECUTIVE DIRECTOR REPORT

RESOLUTIONS dated for approvable at the August 7, 2019 meeting:

725-19 Resolution for the Approval of the Payment of Invoices dated 7-3-2019

726-19 Resolution for the Approval of the Payment of Invoices dated 8-7-2019

727-19 Resolution approving the write off of Tenants Account Receivables

728-19 Resolution Certifying IPA Audit for fiscal year December 31, 2018

TENANT ISSUES

PUBLIC COMMENTS

ADJOURNMENT

NEXT MEETING DATE: Wednesday, September 4, 2019

**MINUTES OF THE  
FREEHOLD BOROUGH HOUSING AUTHORITY  
June 5, 2019**

Chairman William Cannon called the meeting to order at 5:00 p.m. in the Administrative Office of the Freehold Borough Housing Authority. The following Commissioners were present: Commissioner William Cannon, Commissioner Ruthann Broxmeyer, Commissioner Erika Woods and Commissioner Stella Mayes (via tele-communication). Also, present were Executive Director Joseph M. Billy, Attorney Peter C. Lucas and Sharon Whetzler.

Commissioners that were excused: None

Chairman Cannon read the Open Public Meetings Act Notice, "Adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing a Notice dated December 12, 2018, setting forth the date, time and place of this meeting. Said notice was published in the local newspaper for circulation and posted on the Authority's website.

THE MINUTES OF THE May 1, 2019 MEETING: Commissioner Woods motioned and seconded by Commissioner Broxmeyer to approve the Minutes. The roll call was unanimous and the minutes were approved.

ATTORNEY REPORT: Mr. Lucas reported that a complaint had been filed with the court regarding a tenant who habitually continues to not pay their rent in a timely manner.

Mr. Lucas informed the Board that family members of a senior resident have been currently sleeping in the resident car in the rear parking lot of the senior building. Mr. Lucas stated that tenants or management may contact the local police and that they could be charged with loitering.

REPORT OF THE EXECUTIVE DIRECTOR:

At this time, Mr. Billy, Executive Director reported on the following topics:

Mr. Billy reported that the Board members have received in their monthly package an updated Treasurer report and Vacancy report as of April 30, 2019. Mr. Billy reported that the Housing Authority finance remain solid as reported in their package.

Mr. Billy reported that the Housing Authority has 1 vacant unit at the senior location ready and rented for May 1<sup>st</sup> and the 1 vacant unit at the family site.

Mr. Billy asked if there were any questions pertaining to the Housing Authority's bill list. Mr. Billy informed the Board that payment to Ms. Joanne Krumbine who covers the office for Sharon's vacation time is a retired employee from the Middletown Housing Authority who he worked with closely when he was the Executive Director for Middletown Housing.

Mr. Billy informed the Commissioners that the NJNAHRO Conference was held on May 5<sup>th</sup> through May 8<sup>th</sup> at the Hard Rock Casino in Atlantic City. Commissioner Broxmeyer and Commissioner Woods attended training sessions and were able to network with other Housing Authority Commissioners. Mr. Billy also informed the Commissioner that NJNAHRO provided 4 scholarships to high school student who will be entering college, 1 scholarship to an adult wishing to return back to school and 1 intern scholarship for on the job training in housing.

RESOLUTION #724-19: Commissioner Broxmeyer motioned and seconded by Commissioner Woods to approve the list of bills presented for payment dated June 5, 2019. The roll call was unanimous. The bills were approved for payment.

TENANT ISSUES: None at this time.

PUBLIC COMMENTS: None at this time.

There being no further business before the Board, Commissioner Broxmeyer motioned and seconded by Commissioner Woods to adjourn. The motion passed by unanimous voice vote and the meeting was adjourned at 5:21 p.m.

Respectfully submitted,  
Joseph M. Billy, Jr., Executive Director