

AGENDA

FREEHOLD BOROUGH HOUSING AUTHORITY

**Administrative Office
107 Throckmorton Street
Freehold, NJ 07728
June 1, 2022 at 5:00 p.m.**

NEW JERSEY OPEN PUBLIC MEETING ACT NOTICE

As required by NJSA 10:4-6 et.seq. known as the Open Public Meetings Act, adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing an Annual Notice dated December 2, 2021 setting forth the date, time and place of this meeting. Said notice was published in the local newspapers of record and posted on the Authority's website.

ROLL CALL

APPROVAL OF MINUTES for May 4, 2022

ATTORNEY REPORT

EXECUTIVE DIRECTOR REPORT

RESOLUTIONS dated for approvable at the June 1, 2022 meeting:

794-22 Resolution for the Approval of the Payment of Invoices dated 6-1-2022

TENANT ISSUES

PUBLIC COMMENTS

ADJOURNMENT

NEXT MEETING DATE: Wednesday, August 3, 2022

**MINUTES OF THE
FREEHOLD BOROUGH HOUSING AUTHORITY
May 4, 2022 at 5:00 p.m. – Regular Meeting**

Executive Director Joseph M. Billy, Jr. called the meeting to order at 5:00 p.m. in the Administrative Office of the Freehold Borough Housing Authority. The following Commissioners were present: Commissioner William Cannon, Commissioner Ruthann Broxmeyer, Commissioner Susan Sweetman, Commissioner Stella Mayes, Commissioner Meg Thomann and Commissioner Erika Woods. Also, present were Executive Director Joseph M. Billy, Sharon Whetzler, and Attorney Peter C. Lucas.

Commissioners that were excused: none

Executive Director Joseph M. Billy, Jr. read the Open Public Meetings Act Notice, “Adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing a Notice dated December 2, 2021, setting forth the date, time and place of this meeting”.

THE MINUTES OF THE April 6, 2022 MEETING: Commissioner Sweetman motioned and seconded by Commissioner Thomann to approve the Minutes. The roll call was unanimous and the minutes were approved.

ATTORNEY REPORT: Mr. Lucas reported to the Board that all has been quiet pertaining to the personal injury case.

REPORT OF THE EXECUTIVE DIRECTOR:

At this time, Mr. Billy, Executive Director reported on the following topics:

Mr. Billy reported the Board members have received in their monthly package an updated Treasurer report as of March 31, 2022. Mr. Billy noted that the Housing Authority finance are solid as reported in their package.

Mr. Billy reported the Board members received in their package an updated vacancy report as of March 31, 2022. The Housing Authority currently has 2 vacant unit at the senior location for which 1 unit has a move in date of June 1st and 4 vacant units at the family site, again 1 unit has been rented for June 1st and the remaining 3 are awaiting potential tenants.

Mr. Billy reported that the Annual NJNAHRO Spring Conference was a raging success at the Hard Rock Hotel on May 1st through May 4th with over 400 housing professionals/vendors in attendance.

Mr. Billy reported to the Board that the current bill list has 2 checks (deposit/balance) made out to Sebco Laundry Service regarding the new laundry smart card equipment with an anticipated time of installation date of 30-45 days after they receive the deposit check.

Mr. Billy requested the hiring of a part time office clerk to assist in the office on an as needed basis. Mr. Billy reported that the additional help would free up some of Ms. Whetzler time to more effectively work on the vacant unit lease up. At this time, Commissioner Thomann inquired if there were sufficient funds in the budget to cover the cost. Mr. Billy stated that funds are available and that this is a part time/as needed position.

RESOLUTION #792-22: Commissioner Woods motioned and seconded by Commissioner Mayes to approve the list of bills presented for payment dated May 4, 2022. The roll call was unanimous. The bills were approved for payment.

RESOLUTION #793-22: Commissioner Sweetman motioned and seconded by Commissioner Woods regarding the hiring of a part time office clerk. The roll call was unanimous.

TENANT ISSUES: At this time, Commissioner Broxmeyer on behalf of the residents wish to thank you for the new laundry equipment.

COMMISSIONER COMMENTS: At this time, Commissioner Sweetman ask that the Board members be notified of the various Housing Conferences in the future.

Chairman Cannon advised the Board that he has retired after 35+ years with the County and has moved on to bigger and better adventures.

PUBLIC COMMENTS: None at this time.

There being no further business before the Board, Commissioner Sweetman motioned and seconded by Commissioner Woods to adjourn. The motion passed by unanimous voice vote and the meeting was adjourned at 5:23 p.m.

Respectfully submitted,
Joseph M. Billy, Jr., Executive Director