

AGENDA

FREEHOLD BOROUGH HOUSING AUTHORITY

Administrative Office

107 Throckmorton Street

Freehold, NJ 07728

December 7, 2022 at 5:00 p.m.

NEW JERSEY OPEN PUBLIC MEETING ACT NOTICE

As required by NJSA 10:4-6 et.seq. known as the Open Public Meetings Act, adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing an Annual Notice dated December 2, 2021 setting forth the date, time, and place of this meeting. Said notice was published in the local newspapers of record and posted on the Authority's website.

ROLL CALL

APPROVAL OF MINUTES for November 2, 2022

ATTORNEY REPORT

EXECUTIVE DIRECTOR REPORT

RESOLUTION dated for approvable at the December 7, 2022 meeting:

802-22 Resolution for the Approval of the Payment of Invoices dated 12-7-2022

803-22 Resolution approving 2023 Fund Commissioner to PHA JIF

804-22 Resolution approving the 2023 Board Meeting Schedule

805-22 Resolution approving the introduction of the 2023 State budget submission

TENANT ISSUES

PUBLIC COMMENTS

ADJOURNMENT

NEXT MEETING DATE: Wednesday, January 4, 2023

**MINUTES OF THE
FREEHOLD BOROUGH HOUSING AUTHORITY
November 2, 2022 at 5:00 p.m. – Regular Meeting**

Executive Director Joseph M. Billy, Jr. called the meeting to order at 5:00 p.m. in the Administrative Office of the Freehold Borough Housing Authority. The following Commissioners were present: Commissioner William Cannon, Commissioner Ruthann Broxmeyer, Commissioner Susan Sweetman, Commissioner Erika Woods, and Commissioner Meg Thomann (via-telecommunication). Also, present were Executive Director Joseph M. Billy, Sharon Whetzler, and Attorney Peter C. Lucas.

Commissioners that were excused: Commissioner Stella Mayes

Executive Director Joseph M. Billy, Jr. read the Open Public Meetings Act Notice, “Adequate notice of this meeting has been provided by the Secretary of the Housing Authority of the Borough of Freehold by preparing a Notice dated December 2, 2021, setting forth the date, time and place of this meeting”.

THE MINUTES OF THE October 5, 2022 MEETING: Commissioner Sweetman motioned and seconded by Commissioner Broxmeyer to approve the Minutes. The roll call was unanimous and the minutes were approved.

ATTORNEY REPORT: At this time, Mr. Lucas reported that he had no report to give.

REPORT OF THE EXECUTIVE DIRECTOR:

At this time, Mr. Billy, Executive Director reported on the following topics:

Mr. Billy reported the Board members received in their monthly package an updated Treasurer report as of September 30, 2022. Mr. Billy reported that the Housing Authority financial continue to be in sound conditions as reported.

Mr. Billy reported the Board members received in their package an updated vacancy report as of September 30, 2022. The Housing Authority currently has 1 vacant unit at the senior location and 2 vacant units at the family site. Sharon continues to accept applications and interview potential tenants.

Mr. Billy reported that the Housing Authority has retained EFA Rental Resources to conduct its Annual Housing inspections. Mr. Billy informed the Board that tenants shall receive proper notice regarding their unit inspection during the period of November 8th, 9th. and 10th.

Mr. Billy informed the Board that the NJNAHRO is holding its annual Fall Conference & Trade Show at the Tropicana Hotel on November 15th to 17th, 2022. Mr. Billy reported to date there are 150+ registered and 11 vendors. Anyone wishing to attend should reach out to Sharon.

RESOLUTION #801-22: Commissioner Broxmeyer motioned and seconded by Commissioner Woods to approve the list of bills presented for payment dated November 2, 2022. The roll call was unanimous. The bills were approved for payment.

TENANT ISSUES: None at this time.

COMMISSIONER COMMENTS: None at this time.

PUBLIC COMMENTS: None at this time.

There being no further business before the Board, Commissioner Woods motioned and seconded by Commissioner Sweetman to adjourn. The motion passed by unanimous voice vote and the meeting was adjourned at 5:19 p.m.

Respectfully submitted,
Joseph M. Billy, Jr., Executive Director